

Prested for Business

An introduction to Prested Hall

Just minutes from the A12 between Colchester and Chelmsford, at the end of a long tree-lined drive, stands a fine part-moated manor house in 75 acres of parkland and fields. Prested Hall is a hidden gem - the sort of place you never knew existed, but once you discover, you don't forget.

As a privately owned venue we are able to offer attention to detail and efficiency within a relaxed homely environment, whilst still providing all the practical essentials any business professional would expect.

Prested has:

- a choice of elegant function rooms for 2-150 delegates
- a 200-seat summer marquee
- 14 comfortable en-suite bedrooms for individual or exclusive hire
- a 3-bedroom suite
- a luxury retreat in the grounds
- 6 serviced apartments with a further 10 bedrooms in its Health Club building
- Fields and parkland for team-building activities
- a modern health club with a 20m indoor pool, sauna, steam room, 35 station gym, Power Plate room, beauty and massage therapy suites, and 3 lawn tennis courts
- 2 courts for the Tudor game of Real Tennis
- Experienced and caring staff to help you plan your event
- a team of chefs to ensure your gastronomic expectations are fulfilled



Over the years, we have hosted a range of residential and day training courses along with, sales meetings, exhibitions, trade shows and product launches. Our extensive grounds and leisure facilities make us a popular venue for team building events, workshops, and specialist activity groups.

Our range of versatile meeting spaces, accommodation, dining and the opportunity for exclusivity, enable us to tailor an event for you and your colleagues.

Prested is also available for “whole house” bookings where business and leisure groups are given exclusive use of The Hall.

Prested is 30 minutes from Stansted Airport and The Port of Harwich, and 50 minutes by train from London's Liverpool Street Station.

Prested Hall has a dedicated events team that will look after you from your first enquiry to ensure that you experience a successful, productive and enjoyable event.

Please contact our team who will be happy to help with any enquires you may have

T: 01376 573300
F: 01376 572947
E: meetings@prested.com

PRESTED HALL
— A FINE COUNTRY HOTEL —

Day Delegate includes:

- Meeting room hire
- Flipchart and screen
- Conference blotter and stationery
- Pencils and paper
- Cordials, mineral water and mints
- Tea and coffee with pastries on arrival
- Mid-morning tea, coffee and biscuits
- Two-course fork buffet or a finger buffet lunch
- Afternoon tea, coffee and biscuits
- Free wi-fi
- Free parking

Day delegate rate: *£38.50 pp + vat*

This price is for a minimum of 6 delegates

Should you wish to upgrade to a 3 course sit down meal, a supplement of *£7.50 pp* will be charged.



24hr Delegate includes:

The day delegate package plus:

- Three-course dinner with a glass of house wine
- Overnight accommodation in a comfortable en suite hotel bedroom
- Flat screen TV with Freeview and integral DVD
- Direct dial telephone
- Full English/continental breakfast
- Choice of newspaper
- Use of 20m pool, sauna and steam room during our club opening hours. Guests wishing to use the gym are required to have a fitness check by one of our gym instructors before doing so.

24-hour delegate rate: *£135pp + vat (for single occupancy)*

This price is for a minimum of 6 delegates.

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Half Day Delegate Rate

- Meeting room hire
- Flipchart and screen
- Conference blotter and stationery
- Pencils and paper
- Cordials, mineral water and mints
- Tea and coffee with biscuits on arrival
- Mid-morning tea, coffee and pastries
- Free wi-fi
- Free parking

Available Slots: 8.00-12.30 13.30-18.00 18.30- 23.00

Half Day delegate rate: *£28.50 pp + vat*

This price is for a minimum of 6 delegates

Breakfast Meetings

- Meeting room hire
- Flipchart and screen
- Pencils and paper
- Tea, coffee and fresh orange juice
- Full English or Continental Breakfast
- Mineral water
- Free wi-fi access
- Free parking

Available Times: 7.00-9.00

Breakfast Meeting rate:

Full English *£12.95 pp* Continental *£9.95 pp*

This price is for a minimum of 6 delegates



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Delegate Menus

Hot Fork Buffet

Choose two main courses, two accompaniments and two desserts from the list below.

Chilli con carne
Chicken and mushroom pie
Thai green chicken curry
Beef stew and dumplings
Mediterranean vegetable lasagne
Oriental vegetable stir fry
Butternut squash risotto
Lasagne
Cheese, potato and onion pie
Fish pie

Hot new potatoes
Basmati rice
Selection of seasonal vegetables
Tomato & red onion or Mixed Salad

Banoffee pie
Vanilla panna cotta
Chocolate chip and caramel cheesecake
Fresh fruit salad
Chocolate fudge cake

Fork Buffet menus include jugs of juice.



Finger Buffet

Please select 8 items

Meat / Fish

Potato skins filled with bacon and mozzarella
Homemade sausage rolls
BBQ chicken drumsticks
Tandoori chicken kebabs
Selection of crostini's
Selection of quiche (can be vegetarian)
Assorted selection of sandwiches

Vegetarian

Red onion and 3 cheese tartlets
Vegetable crudité's with dips
Feta and spinach parcels
Spicy new potato wedges
Nachos with soured cream, salsa and guacamole

Sweet

Mini lemon meringue
Mini chocolate tart
Mini vanilla panna cotta
Mini cheesecakes

All finger buffet menus include jugs of juice.

Room Only Rates

Room Hire

Oak Room *£30.00 per hour + VAT*

Garden Room *£35.00 per hour + VAT*

Orangery *£45.00 per hour + VAT*

Refreshments

Tea and coffee	<i>£2.00 pp</i>
Tea, coffee & biscuits	<i>£2.25 pp</i>
Tea, coffee & Danish pastries	<i>£2.50 pp</i>
Two course finger buffet lunch	<i>£18.00 pp</i>
Two course fork buffet lunch	<i>£18.50 pp</i>
Two course formal meal	<i>£25.00 pp</i>
Three course formal meal	<i>£30.00 pp</i>

Syndicate Room Hire

If booking on a delegate rate, additional syndicate rooms (Oak, Garden or Library) can be booked at an additional cost of *£150 + VAT* per day.

Bacon Rolls	<i>£3.50pp</i>
Smoked Salmon & Cream Cheese Bagel	<i>£3.95 pp</i>
Fruit Platter (min 6 persons)	<i>£4.00 pp</i>
Afternoon Tea & Scones, cream & jam	<i>£6.25 pp</i>
Champagne & canapé reception (select five)	<i>£14.95 pp</i>
Glass of Pimms	<i>£ 4.50 pp</i>
Jugs of Fruit Juice	<i>£8.50 per jug</i>



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Room Capacities

For outdoor summer events we have an attractive Marquee and Gazebo available. All of the conference rooms in the hall have natural daylight and are wheelchair accessible

Orangery

Theatre	150
U-shape	50
Boardroom	50
Classroom	80
Cabaret	65
Banquet	120

Garden Room

Theatre	60
U-shape	20
Boardroom	24
Classroom	24
Cabaret	18
Banquet	30

Oak Room

Theatre	40
U-shape	15
Boardroom	16
Classroom	20
Cabaret	12
Banquet	30

Drawing Room

Theatre	10
U-shape	-
Boardroom	8
Classroom	6
Cabaret	6
Banquet	8

Please note: These are our maximum numbers we can accommodate in each room/space required for equipment may be affected by these figures.



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